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| CR-1 (11/11) | | | | | | |  | | | | | | | | | |  | | | |  | | | | | | | | | | |  | | | | | | | | | | | | |  | | | | | | | | | | | | | | |  | | |  | | | | | |
| **NEW JERSEY DEPARTMENT OF TRANSPORTATION**  **DIVISION OF CIVIL RIGHTS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| APPRENTICE / TRAINEE APPROVAL MEMORANDUM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SECTION A: (TO BE COMPLETED BY CONTRACTOR) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | | | Project: | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | | | Contractor: | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | Subcontractor: | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |
| 3. | | | Apprentice / Trainee Name: | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | | | Social Security # (last 4 digits only) | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | 5. | | | | | Sex | | | | | | | | | Male | | | | | | | Female | | | | | | | |
| 6. | | | Training Position: | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 7. | | | | | | Hourly Rate: | | | | | | $ | | | | | | | |
| 8. | | | Start Date: | | | | | | | | | | |  | | | | | | | 9. | | | | Program Hours | | | | | | | | | | |  | | | | | | | | | | 10. | | | | | | Min. Available Hours: | | | | | | | | | | | | | |  | |
| 11. | | | The candidate is a(n) | | | | | | | | | | | | | | | Apprentice | | | | | | | | | | (USDOL Registration Date) | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | Trainee | | |
|  | | | and | | does | | | | | | | | | | | | | does not | | | | | | | | | | have construction experience. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 12. | | | Check all work categories that the apprentice / trainee has experience in: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Carpentry | | | | | | | | | | | | | | | | Electrical | | | | | | | | | | | | | | | | | | | | | Ironwork | | | | | | | | | | | | | | | | | | | Operating Engineer | | | | | | | | |
|  | | | Asphalt | | | | | | | | | | | | | | | | Drilling | | | | | | | | | | | | | | | | | | | | | Finishing | | | | | | | | | | | | | | | | | | | Formsetting | | | | | | | | |
|  | | | Grading | | | | | | | | | | | | | | | | Landscaping | | | | | | | | | | | | | | | | | | | | | Pipelaying | | | | | | | | | | | | | | | | | | | Powertools | | | | | | | | |
|  | | | Truck Driving | | | | | | | | | | | | | | | | Other | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | |
| 13. | | | If any items above are checked, complete table below: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Work Category | | | | | | | | | | | | | | | | | | | | | Length of Time | | | | | | | | | | | | | | | | | | | | | | | Employer | | | | | | | | | | | | | | | | | | | | |
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| 14. | | | Is the apprentice / trainee a union member? | | | | | | | | | | | | | | | | | | | | | | | | | | | | Yes | | | | | | No | | | | | | | | | | # of Years | | | | | | | | |  | | | | | |  | | | | |  |
|  | | |  | Union Name: | | | | | | | | | | | |  | | | | | | | | | | | | | | | Location: | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | Local # | | | | |  |
| 15. | | | Ethnic Group: | | | | | | | | | | | | Black | | | | | | | | Hispanic | | | | | | | | | | | | | | | | | | White | | | | | | | | | | | | | | | | | Asian / Pacific Islander | | | | | | | | | |
|  | | |  | | | | | | | | | | | | Native American (Indian) | | | | | | | | | | | | | | | | | | Tribe: | | | | | | | | |  | | | | | | | | | | | | | | | | Alaskan Native | | | | | | | | | |
| 16. | | | Apprentice / Trainee Address: | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | City: | | |  | | | | | | | | | | | | | | | | State: | | | | | | |  | | | | | ZIP Code | | | | | | | | | |  | | | | | | | | | | | Telephone # | | | | | | (   ) | | | | | | |
|  | | | Signature | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17. | | | As the Contractor’s Representative, I certify the above is correct to the best of my knowledge. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | Name: | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Title: | | | | | |  | | | | | | | | | | | | | | | | | | |
|  | | | Signature: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Date: | | | | | |  | | | | | | | | | | | | | | |  | | | |
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| SECTION B: TO BE COMPLETED BY DIVISION OF CIVIL RIGHTS PERSONNEL ONLY. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | Approved | | | | | | | | | |  | | | | | | | Disapproved | | | | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | | |
|  | | Name: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Date: | | | | | |  | | | | | | | | | | | |
|  | | Signature: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |